

S & C PPG

Minutes of Group Meeting held on Wednesday July 13th 2016 at 11.45am

Present

Sheila Golightly (Chair)
Norman Davis
Jane Evans
Malcolm Harley
Sue Knox
Jane Rose
Anne Watkins (Treasurer)

Surgery Representative

Caroline Charles (Practice Manager)
for half an hour towards the end of the meeting

Apologies for Absence (Item 1)

Diana Sawyer
John Leask

While members were waiting for everyone to arrive, SG had arranged for Dawn Waller, a new volunteer to join the Group, to meet us. She was introduced to the members, but was unable to come to the meeting as she had two of her children with her. At present she can seldom leave them during the day. SG had brought the NAPP Hand book and a copy of the Purpose and Aims of the Group, plus our Terms of Reference so that Dawn would have a better idea about what we do. For the present time she will be a Virtual Member but she might be able to come occasionally to one of our meetings at a different time of day. She lives in Maisemore, and has a group of friends also with young children, who may like to become Virtual Members. SG thanked her for coming to meet us and she will keep in touch. She will also be able to put up posters and copies of our Newsletters around Maisemore

Minutes of Last Meeting (Item 2)

The minutes were agreed correct. Proposed by ND and seconded by MH.

Matters Arising (Item 3)

SG asked if anyone knew if Slimming World had held any sessions in the village hall. MH replied that they were still working in Newent but may start with us in January.

SG thanked SK for asking Brian Knowles to ask for volunteers for our PPG in the Grapevine & as we have not had any responses, to repeat the request in the next edition of Grapevine

Summer Newsletter (Item 4)

SG apologised that she had not been able to bring draft copies of the Newsletter as EW had not been available to include Rachel's contribution, and although SG had the pdf document, had been unable to download it as her computer would not allow this. SG handed out draft copies of "Surgery News" & "Patient Group News", and said as soon as she contacted EW, she would be able to send out draft copies of the finished Newsletter.

ACTION

SG to ask EW to Email draft copies
To PPG members & 2 hard copies for JE & AW

Report on NAPP Annual Conference by SK (Item 5)

SK passed round copies of the programme, starting with the keynote speech – "We need to talk about General Practice" given by Dr Terry Kemple, RCGP.

This was followed by the second speaker, Professor Julienne Meyer who gave a talk about Care Homes "How can we support patients, relatives and staff in Care Homes to improve patient experience?" The talks were followed by:
3. Soap Box, 4. PPG Good Practice Examples for Patients, 5. More information for patients. 6. Workshops - (these need to access conference slides.) The two workshops which SK had attended were --

1. Building better participation, and 2. Confidentiality and Communication.

SK said she had not expected the venue to be so far away, and there were not many people from around this area at the conference. In fact, she was the only person from Gloucestershire! She had enjoyed the day and was particularly interested in the Good Practice Examples for patients, particularly Whitestone Surgery, who had arranged a Silver Surfers Computer Course, so that older patients who had not taken up the offer to order their prescriptions and make appointments on line, were now able to do this. SG thanked Sue for giving us copies of the programme, and making the Conference sound so interesting.

NB: After our meeting SG had followed the directions given in the June E-Bulletin to see and listen to all the speeches, panel questions, Soap Box contributions, the Corkhill Awards & final summing up of the Conference & had found it very interesting as it was as good as actually being there in person. She would recommend any member to try it if they have a computer.

Discussion on appointment of Minutes Secretary and Vice Chair of the PPG (Item 6)

SG reminded everyone that she had been leading the Group for ten years, and she thought it was time that she should take a back seat and let someone else start to take over. She would like everyone to think about this. As a start, she would like to have a break from doing the Minutes which she had taken on since the Chapmans left. She proposed that we all take turns to do them. She would do the minutes for this meeting, but for the next meeting would someone else volunteer and then everyone follow in turn. As there are currently nine of us, we would not have to do it too often! This was agreed by everyone. SG said that she would also like members to think if they could take on the job of Vice Chair. She is not as active as she used to be & it would be useful if someone could take over a meeting. It might never happen, but it would be good if someone could take over if SG found she was unable to be present. After some discussion, it was unanimously agreed that SK would take over as Vice Chair.

At this point CC arrived and helped to project a screen on the wall for taking photos of each member of the Group as SN wanted to use these on the Patient Group section of the new website. It was decided not to take the photos until all the members were present, which hopefully will be at the next meeting.

Report on PPG Network meeting (Item 7)

JH had some notes, but was unable to be present. MH had a copy of the Agenda which focussed around a Sustainability & Transformation Plan and development of Primary Care.

Gloucester Primary Care Strategy consisted of Innovation in the workforce, such as 'Books on Prescription' & other library services. They were also preparing for this year's vaccination programme. There was some discussion on this as last year's vaccine had not been as successful as some earlier years, and some patients had developed 'flu even after they had been vaccinated.

Correspondence (Item 8)

Most of this is provided by Healthwatch, but we had also had an Email from Gloucester CCG, entitled Transforming Care, Transforming Communities, which echoes the report on the PPG Network meeting.

Any Other Business (Item 9)

JL and JE had attended the TNS meeting on June 14th. They had also discussed Social Prescribing and a CCG update on Gloucestershire Devolution. All the meetings we had attended had similar ideas for the next few years.

CC said she was hoping to get new reflectors for the poles at the end of the road to the surgery. There was some discussion on how difficult it is to see the entrance to the road when it is dark or nearly dark & any further ways to see the entrance clearly would be appreciated by patients. CC was on holiday next week, so Wendy Rann will take the Draft Newsletter, & make any corrections if required.

Date & Time of Next Meeting .

Wednesday September 28th 12.00.pm Refreshments will be available

The Meeting closed at 1.35pm

